



NOTTINGHAM CITY COUNCIL
COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

Date: Wednesday, 15 July 2015

Time: 2.00 pm

Place: LB31 - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Acting Corporate Director for Resources

Governance Officer: Noel McMenamin **Direct Dial:** 0115 876 4304

AGENDA

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ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

MINUTES of the meeting held at LB32 - Loxley House, Station Street, Nottingham, NG2 3NG on 10 June 2015 from 14.00 - 14.30

Membership

Present

Councillor Nick McDonald (Vice Chair)
Councillor David Mellen
Councillor Alex Norris (Chair)
Councillor Nicola Heaton
Councillor Dave Trimble

Absent

Councillor Jon Collins
Councillor Jane Urquhart

Colleagues, partners and others in attendance:

Noel McMenamin	-	Governance Officer
Alison Challenger	-	Interim Director of Public Health
Antony Dixon	-	Strategic Commissioning Manager
Steve Oakley	-	Head of Quality and Efficiency
Kaj Ghattaora	-	Commercial Manager
Helen Kearsley-Cree	-	Nottingham Voluntary and Community Services

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until **23 June 2015**

1 APPOINTMENT OF VICE-CHAIR

RESOLVED to appoint Councillor Nick McDonald as Vice Chair for the 2015/16 municipal year.

2 APOLOGIES FOR ABSENCE

Councillor Jane Urquhart (work commitments)
Councillor Jon Collins (other Council business)

3 MINUTES

The minutes of the meeting held on 11 March 2015 were confirmed and signed by the Chair.

4 VOLUNTARY SECTOR UPDATE

Helen Kersley-Cree of Nottingham Community and Voluntary Services (NCVS) provided an update for the Sub-Committee on the following issues:

- (a) research conducted by NCVS into the economic impact of Nottingham's voluntary and community sector (VCS) and to be published formally later in 2015 revealed the following key headlines:

- Over 1,300 VCS known about in Nottingham;
 - 49 VCS organisations as core research cohort, with 461 full-time and 233 part-time jobs within those 49 organisations;
 - Over 2,000 formal volunteers in those 49 VCS organisations
- (b) the VCS requires clarification of what is meant by 'Citywide Service' when referring to advice and assistance for people in financial difficulty. Clarification is also needed on how delivery of tier 2 support services in the Citywide tender specification fits with the new model for VCS infrastructure support, which is neighbourhoods-based.
- In the model, Citywide support is referred to as Services in the City Centre;
 - The tender specifications for Citywide Services and Neighbourhood Services is the same, with the addition of providing tier 2 support for frontline advice agencies;
 - The Neighbourhood Services tender states the service should focus citizens living outside the City Centre, particularly those less able to travel to the City Centre;
 - VCS needs to know whether the term 'Citywide' refers to City Centre Service as this interpretation is at odds with the VCS understanding of services across the whole city
- (c) NCVS continues to be involved with the D2N2 Social Inclusion Consortium, which is bidding for Big Lottery European Social Fund Building Better Opportunities Programme. The Programme has a value of £15 million over 3 years, and the Programme strands are:
- Financial Inclusion – £3,088,500
 - Towards Work - £7,401,700
 - People with Multiple and Complex Needs - £4,634,800.
- (d) Ms Kearsley-Cree confirmed that the clarification requested at (b) above has not been formally raised before. Antony Dixon, Strategic Commissioning Manager, undertook to provide detailed clarification outside this meeting;
- (e) there was consensus that detailed analysis was needed to ensure that social inclusion provision under the Building Better Opportunities programme complemented and did not duplicate existing provision.

RESOLVED to:

- (1) thank the NCVS for the update;**
- (2) clarify issues raised at minute 4(b) in respect of tendering for a 'Citywide Service' outside this meeting.**

5 PROCUREMENT STRATEGY IMPLEMENTATION UPDATE

Steve Oakley, Head of Contracting and Procurement, presented the report on the Procurement Strategy Implementation update, highlighting the following points and responding to councillors' questions:

- (a) 118 contracts worth almost £100 million have been awarded as a result of procurement activity in 2014/15, with 60% of the total value of contracts awarded to Nottingham City suppliers (up from 20%);
- (b) The full-year effect of savings delivered through procurement is £5.87 million, and 210 full-time equivalent employment and training opportunities have been achieved;

- (c) procurement has been at the forefront of City Council income generation initiatives, and processes have been independently audited, showing strong evidence of compliance with procurement regulations and consideration of social value;
- (d) next steps include piloting the levy for funding the Employer Hub, developing and implementing a business charter and developing market development to support local businesses tendering for services;
- (e) the Sub-Committee commended colleagues' hard work in delivering the Strategy to date. It was confirmed that specified savings were against previous contract values, and that savings made were often tied into Big Ticket issues.

RESOLVED to:

- (1) note the update on the implementation of the Nottingham City Council Procurement Strategy 2014-17 in its first year;**
- (2) note that future progress reports on the implementation of the Procurement Strategy will be presented to the Commissioning and Procurement Sub-Committee on an annual basis.**

Reasons for recommendations

- (1) The Nottingham Growth Plan states that a new procurement policy is required to help increase spend with local suppliers. The Nottingham Growth Plan aims to drive growth across the City and benefit all local communities. This Procurement Strategy is therefore the key driver in the delivery of the Council's key strategic priorities, in particular:
 - Grow the local economy
 - Drive increased local job opportunities for local people
 - Deliver effective value for money for our citizens
 - Lead as an Early Intervention City
 - Lead as a Green City
- (2) Nottingham City Council's Procurement Strategy is a major step change for the organisation. It has allowed the Council to continue to build strong strategic relationships with suppliers and to maximise the impact of our spending power to support sustainable growth, through greater local investment and securing more local jobs.
- (3) It is essential that Nottingham City Council implements the robust model and principles set out in its Procurement Strategy to enable the delivery of its strategic priorities within the financial envelope. Additionally effective implementation of the Procurement Strategy has ensured a focus on:
 - maximising procurement capability and improving procurement processes in terms of efficiency and effectiveness in delivering priority outcomes;
 - maximising spending power impact to support growth, including small and medium sized enterprises (SMEs), through greater local investment and securing more local jobs;
 - ensuring that return on investment delivers social and environmental benefits for the City;
 - developing strategic, collaborative and commercial relationships with suppliers and key partners.

Other options considered

None.

6 RE-PROCUREMENT OF SEXUAL HEALTH SERVICES - KEY DECISION

Alison Challenger, Interim Director of Public Health, introduced the report seeking approval for the re-procurement and award of a contract for the Integrated Sexual Health Service, and highlighting the following points in addition to responding to councillors' questions:

- (a) The Service has high levels of demand, as Nottingham has high levels of acute sexually transmitted infections, including HIV;
- (b) The Service addresses both treatment and prevention, and will require significant infrastructure investment going forward;
- (c) Procurement contracts will include break clauses and capping where appropriate, to provide flexibility in the face of further expected budget reductions to non-NHS health-related services.

RESOLVED to

- (1) approve the procurement of the sexual health services outlined in exempt Appendix 2 to the report, jointly with Nottinghamshire County Council;**
- (2) delegate authority to the Interim Director for Public Health in consultation with the Portfolio Holder for Adults and Health, to allocate funds for the above expenditure and to secure best value for Nottingham Citizens;**
- (3) delegate authority to the Interim Director for Public Health in consultation with the Portfolio Holder for Adults and Health to approve the outcome of tenders, agree the final values and award contracts for the services detailed in exempt Appendix 2, providing this does not exceed the maximum values indicated;**
- (4) delegate authority to the Head of Contracting and Procurement to sign the final contracts in respect of the services detailed in exempt Appendix 2, following approval by the Interim Director for Public Health to the agreed contract awards;**
- (5) approve the budget to support the contractual values set out in exempt Appendix 2. If the contractual values are over and above the indicative maximum values a separate report will be presented for approval.**

Reasons for Decisions

- (1) To ensure that the Public Health funding allocations are utilised to commission and procure services in an appropriate way and in accordance with the correct legislation. The re-procurement of these sexual health services will seek to ensure the delivery of high quality services, at the best possible value for money. Exempt appendix 2 sets out the proposed maximum service values, contract duration and details of potential efficiencies.
- (2) To allow for relevant and mandatory commissioning activity to continue in order to maintain service provision for citizens and meet identified local need, including meeting the recommendations from the Nottingham City Joint Strategic Needs Assessment. Commissioning activity will also contribute to ensuring continued progress of the Health and Wellbeing Strategy, and relevant Public Health Outcomes Framework targets.

- (3) To enable contracts to be issued in a timely manner to ensure continuity of service delivery from April 2016, when the current contractual arrangements time expire.

Other options considered

- (1) Tender for sexual health services for the City only - This would ensure a compliant process and value for money. However this option would not deliver the added benefits for citizens of an integrated service and possible enhanced efficiency savings.
- (2) Do nothing – This option was rejected as this would mean that existing contracts for sexual health services expire, leaving the city without this statutory service or with a service that has not been compliantly procured.

7 FUTURE MEETING DATES

RESOLVED to:

- (1) meet at 2pm on the following Wednesdays:

<u>2015</u>	<u>2016</u>
16 September	13 January
14 October	17 February
11 November	16 March
16 December	13 April

- (2) meet at 2pm on Wednesday 15 July only if there is sufficient business to transact.

Governance Officer's note: Commissioning colleagues advise that a meeting will be required in July 2015 – no meeting in August 2015.

8 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraph 3 of Part 1, Schedule 12A of the Act.

9 RE-PROCUREMENT OF SEXUAL HEALTH SERVICES - EXEMPT APPENDIX

RESOLVED to note the information at exempt Appendix 2 to the report on re-procurement of Sexual Health Services without substantive discussion.

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Issue	Date of decision?	Documents to be considered	Who will be consulted and how?	From whom can further information be obtained and representations made?
SEPT MEETING				
Whole Life Disability SCR Progress Update	Sept	Report	Portfolio Holder	Clare Gilbert Lead Commissioning Manager Nottingham City Council 0115 8764811 clare.gilbert@nottinghamcity.gov.uk
Children & Young Peoples Review Progress Update	Sept	Report	Portfolio Holder	Katy Ball Head of Market Development & Early Intervention Nottingham City Council 0115 8764814 Katy.ball@nottinghamcity.gov.uk
Supply of Food Tender	Sept	Report		Lee Kimberley Head of Trading Operations Nottingham City Council 0115 8764958 Lee.kimberley@nottinghamcity.gov.uk
East Midlands Fostering & Residential Care Framework	Sept	Report	Portfolio Holder	Katy Ball Head of Market Development & Early Intervention Nottingham City Council 0115 8764814 Katy.ball@nottinghamcity.gov.uk

Issue	Date of decision?	Documents to be considered	Who will be consulted and how?	From whom can further information be obtained and representations made?
OCT MEETING				
Homeless Family Accommodation Commissioning Intentions	Oct	Report	Portfolio Holder	Antony Dixon Strategic Commissioning Manager Nottingham City Council 0115 8763491 antony.dixon@nottinghamcity.gov.uk
Semi Independent Accommodation (Care Leavers) Commissioning Intentions	Oct	Report	Portfolio Holder	Antony Dixon Strategic Commissioning Manager Nottingham City Council 0115 8763491 antony.dixon@nottinghamcity.gov.uk
Procurement Plan Update	Oct	Report	Portfolio Holder	Jo Pettifor Procurement Team Manager Nottingham City Council 0115 8765026 Jo.pettifor@nottinghamcity.gov.uk
VCS Support Forward Model	Oct	Report	Portfolio Holder	Louise Graham Voluntary Community Sector Partnerships Specialist 0115 8763132 Louise.graham@nottinghamcity.gov.uk

Issue	Date of decision?	Documents to be considered	Who will be consulted and how?	From whom can further information be obtained and representations made?
NOV MEETING				
Advocacy Provision Commissioning Intentions	Nov	Report	Portfolio Holder	Clare Gilbert Lead Commissioning Manager Nottingham City Council 0115 8764811 clare.gilbert@nottinghamcity.gov.uk
NGy My Place Re-commissioning	Nov	Report	Portfolio Holder	Antony Dixon Strategic Commissioning Manager Nottingham City Council 0115 8763491 antony.dixon@nottinghamcity.gov.uk

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Agenda Item 6

**COMMISSIONING AND PROCUREMENT SUB-COMMITTEE/STRATEGIC
REGENERATION COMMITTEE – 15th July 2015**

Subject:	Re-procurement of Stop Smoking Services and Adult Healthy Lifestyle Services		
Corporate Director(s)/ Director(s):	Alison Challenger – Interim Director of Public Health Alison Michalska - Corporate Director Children and Adults Candida Brudenell - Strategic Director Early Intervention		
Portfolio Holder(s):	Councillor Alex Norris, Portfolio Holder for Adults and Health		
Report author and contact details:	John Wilcox – Insight Specialist - Public Health 0115 8765110 John.Wilcox@nottinghamcity.gov.uk Gayle Aughton, Commissioning Manager Tel: 0115 87 62812 Gayle.Aughton@nottinghamcity.gov.uk Lynne McNiven – Consultant in Public Health 0115 876 5429 Lynne.McNiven@nottinghamcity.gov.uk		
Key Decision	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Subject to call-in
			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons:	<input type="checkbox"/> Expenditure	<input type="checkbox"/> Income	<input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision
			<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Total value of the decision: £1,927,054			
Wards affected: All	Date of consultation with Portfolio Holder(s): Chairs Briefing 24 th June, 2015		
Relevant Council Plan Strategic Priority:			
Cutting unemployment by a quarter	<input type="checkbox"/>		
Cut crime and anti-social behaviour	<input type="checkbox"/>		
Ensure more school leavers get a job, training or further education than any other City	<input type="checkbox"/>		
Your neighbourhood as clean as the City Centre	<input type="checkbox"/>		
Help keep your energy bills down	<input type="checkbox"/>		
Good access to public transport	<input type="checkbox"/>		
Nottingham has a good mix of housing	<input type="checkbox"/>		
Nottingham is a good place to do business, invest and create jobs	<input type="checkbox"/>		
Nottingham offers a wide range of leisure activities, parks and sporting events	<input type="checkbox"/>		
Support early intervention activities	<input checked="" type="checkbox"/>		
Deliver effective, value for money services to our citizens	<input checked="" type="checkbox"/>		
Summary of issues (including benefits to citizens/service users):			
This report seeks approval to extend the contracts for a number of existing public health services (detailed in Exempt Appendix 1) for one year. These extensions will enable the completion of the strategic review of Adult Healthy Lifestyle services and will ensure that recommendations to improve value for money can be implemented in the subsequent re-procurement of these services. Dispensation from financial regulations is sought in respect of 3 services that do not have an existing option to extend.			

Exempt information:

State 'None' or complete the following.

Appendix 1 is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial affairs of a particular person (including the authority holding that information) and having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it is commercially sensitive and may jeopardise contract negotiations.

Appendix 2 is exempt from publication under paragraph number 5 of Schedule 12A to the Local Government Act 1972 because it contains information relating to information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Recommendation(s):

1. To enable a commissioning review to be completed prior to re-procurement **approval** is given to:
 - (a) Extend those Public Health contracts listed in the **exempt Appendix 1 Tables A & B**, for up to 1 year, at a cost not exceeding their current contract values.
 - (b) Dispensation from sections 5.1.1 and 5.1.2 of the Council's Contract Procedure Rules, in accordance with section 3.29 of the Council's Financial Regulations, in respect of the Public Health contracts indicated in **exempt Appendix 1, Table B**. The Chief Finance Officer has been consulted on and agrees to this request.
- 2 **Delegate** authority to the Director of Public Health in consultation with the Portfolio Holder of Adults and Health, to agree the final values and award contracts for the services listed in **exempt Appendix 1, Tables A and B**, providing these do not exceed their current values.
- 3 **Delegate** authority to the Head of Quality and Efficiency to sign the final contracts and contract extensions in respect of all services detailed in **exempt Appendix 1 Tables A and B** following approval by the Director of Public Health to the agreed contract awards.
- 4 **Approval** to spend the budget to support the contractual values set out in **exempt Appendix 1 Tables A and B**. If the contractual values are over and above current indicative values a separate report will be presented for approval.

1. **REASONS FOR RECOMMENDATIONS**

- 1.1. Extending the contracts listed in exempt Appendix 1, Table A and B, for one year will ensure that continuity of service provision is maintained and that recommendations arising from the Healthy Lifestyle commissioning review can be implemented in a timely manner. It will also enable procurement of the new model of provision to be undertaken during 2016/17 to ensure that service and cost improvements can be achieved from April 2017 onwards.
- 1.2. A commissioning review is required to ensure that health and wellbeing benefits for citizens from these service areas are maximised, and that the services provide the best value for money. There are several service configuration options that need to be considered and appraised, including integration with and utilisation of relevant existing council services, and there is insufficient time to undertake such a review and procure, and mobilise new service models before current contracts end in March 2016.

- 1.3. It is, therefore, proposed that fixed term arrangements be put in place with existing providers to ensure continuity of service for local citizens. Detail of all Public Health contracts pertaining to this review currently due to expire on 31 March 2016 are listed in exempt Appendix 1. In all cases contract performance will be monitored closely throughout the year to ensure that services are delivered effectively and best value is obtained.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Under the provisions of the Health and Social Care Act (2012) Nottingham City Council (NCC) has a statutory responsibility to commission a range of public health services. These functions include services in relation to stop smoking services and interventions, wider tobacco control, obesity in adults and children, physical activity in adults and children, and nutrition initiatives (Department of Health, 2014) in line with priorities identified by the local authority.
- 2.2 Cancer and cardiovascular disease are the biggest causes of premature mortality in Nottingham City and have been the largest contributors to the gap in life expectancy between the city and England (Nottingham City JSNA, Public Health England Life Expectancy Segmentation tool, 2015). A significant proportion of deaths from cancer and cardiovascular disease are preventable and smoking, physical inactivity and diet are significant modifiable risk factors for premature mortality and disability in Nottingham from these conditions. Nottingham City has some of the highest rates of smoking in England and has similar rates of smoking to the England average 20 years ago. These preventable conditions also make a significant contribution to NHS and social care costs in the city, and intervening early to prevent risk factors is, therefore, a cost effective approach to improve the health and wellbeing of citizens, improve life expectancy and reduce downstream service costs.
- 2.3 The City Council currently commissions the New Leaf Stop Smoking services provided by Citycare Partnership and six other services listed in appendix 1 as part of an interdependent pathway. These services are funded by the Department of Health Public Health Grant and aim to provide early intervention support to help at risk citizens from developing and dying early from long term conditions to reduce their risk by; stopping smoking, increasing their physical activity, improving their diet and reducing obesity.
- 2.4 Healthy Lifestyle services have never been fully reviewed together. Undertaking such a review presents opportunities for a service pathway and individual services to be redesigned to meet the current health and wellbeing need of vulnerable citizens through a model that is cost effective, intervenes early, and fits with wider pathways, and council services and priorities.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Do nothing – This option was rejected as this would mean that existing contracts for these services expire, leaving the city without stop smoking and healthy lifestyle services meaning there would be no support infrastructure to support citizens to reduce their risk of diseases for which smoking, physical activity and obesity and poor diet are a risk.
- 3.2 Re-procuring all services in October 2015 for new contracts to commence in April 2016. This option was rejected as it would allow insufficient time to implement the recommendations of the commissioning reviews, and it is essential that procurement is not undertaken before the long term strategy for these services is agreed.

- 3.3 Re-procuring the stop smoking services in October 2015 for new contracts to commence in April 2016, whilst extending other contracts for one year was rejected. This option would allow insufficient time to implement the recommendations of the commissioning reviews, and the potential for different models to be considered that may provide better value for money. Also, it will not allow potential integration of stop smoking with other services such as a central referral hub to be considered.

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The maximum cost of the contract (one year only) is detailed in exempt Appendix 1.
- 4.2 Savings from the Public Health budget of £0.429m, to be achieved in 2015-16, have been agreed in the Medium Term Financial Plan (MTFP). This decision will deliver £0.189m of savings towards the MTFP. **Table 1** shows breakdown of how this will be achieved.

Table 1

Service	Budget 1516	Contract Value	Saving
Lifestyle Referral & Support Hub: Healthy Change	454,800	427,800	27,000
Best Foot Forward	8,000	8,000	-
Active for Life: Physical Activity on Referral	347,800	328,792	19,008
Slimming World Weight Management on Referral	125,000	100,000	25,000
Public Health Nutrition Service - Healthy Eating Intervention	340,512	306,462	34,050
New Leaf Smoking Cessation Service	840,500	756,000	84,500
TOTAL	2,116,612	1,927,054	189,558

- 4.3 Approval is given to award the contract up to its current annual cost. Any increase in contract value above that level will require further approval to be gained through the appropriate process.
- 4.4 Contract performance will be closely monitored to ensure the outcomes align to the City Councils framework to achieve value for money and deliver on the principles of economy, efficiency and effectiveness.
- 4.5 The decision will align contract expiry dates and gives an opportunity to increase the integration of the services and explore options for delivery and maximise use of resources

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

Legal and procurement comments are made in Exempt appendix 2.

6 SOCIAL VALUE CONSIDERATIONS

Social Value is inherent in the subject matter of this procurement, as an open access health service for citizens. However the possibility for creating additional social value (for example generating employment and training opportunities) will be considered as part of the procurement process.

7 REGARD TO THE NHS CONSTITUTION

Local authorities have a statutory duty to have regard to the NHS Constitution when exercising their public health functions under the NHS Act 2006. In making this decision relating to public health functions, we have properly considered the NHS Constitution where applicable and have taken into account how it can be applied in order to commission services to improve the health of the local community.

8 EQUALITY IMPACT ASSESSMENT (EIA)

Risk Assessment and Equality Impact Assessments will be undertaken for those services to be tendered.

9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

Department of Health (2014). Local Authority Circular. Public Health Ring-Fenced Grant Conditions – 2015/16.

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

Rachel Doherty – Lead Contract Manager, Early Intervention.
Andrew James, Senior Solicitor, Contracts and Commercial Team, Legal Services.
Dee Fretwell, Finance Analyst, Children and Families, Strategic Finance.
Dawn Cafferty - Procurement Category Manager – Community, Health and Education.
Antony Dixon, Strategic Commissioning Manager, Early Intervention.

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Agenda Item 7

**COMMISSIONING AND PROCUREMENT SUB-COMMITTEE/STRATEGIC
REGENERATION COMMITTEE - 15th July 2015**

Subject:	Re-procurement of the school nursing service		
Corporate Director(s)/ Director(s):	Alison Michalska - Corporate Director Children and Adults Candida Brudenell - Strategic Director Early Intervention Alison Challenger – Interim Director of Public Health		
Portfolio Holder(s):	Councillor Alex Norris, Portfolio Holder for Adults and Health		
Report author and contact details:	<p>Lynne McNiven – Consultant in Public Health 0115 876 5429 Lynne.mcniven@nottinghamcity.gov.uk</p> <p>Sarah Diggle – Insight Specialist Public Health 0115 8765112 sarah.diggle@nottinghamcity.gov.uk</p> <p>Rachel Doherty – Lead Contract Manager 0115 8765108 Rachel.Doherty@nottinghamcity.gov.uk</p> <p>Chris Wallbanks - Strategic Commissioning Manager (Children) 0115 8764801 Chris.wallbanks@nottinghamcity.gov.uk</p>		
Key Decision	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Subject to call-in
			<input checked="" type="checkbox"/> Yes
			<input type="checkbox"/> No
Reasons:	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> Income	<input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision
			<input checked="" type="checkbox"/> Revenue
			<input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input checked="" type="checkbox"/> Yes
			<input type="checkbox"/> No
Total value of the decision: £1,572,459			
Wards affected: All	Date of consultation with Portfolio Holder(s): Cllr Norris		
Relevant Council Plan Strategic Priority:			
Cutting unemployment by a quarter			<input type="checkbox"/>
Cut crime and anti-social behaviour			<input type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City			<input type="checkbox"/>
Your neighbourhood as clean as the City Centre			<input type="checkbox"/>
Help keep your energy bills down			<input type="checkbox"/>
Good access to public transport			<input type="checkbox"/>
Nottingham has a good mix of housing			<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs			<input type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events			<input type="checkbox"/>
Support early intervention activities			<input checked="" type="checkbox"/>
Deliver effective, value for money services to our citizens			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
This report seeks dispensation to extend the contract for School Nursing until March 2017 in order to allow all options for integration of children’s 0-19 services to be fully explored. The Child Development Strategic Review is currently underway in response to the opportunity for increased integration of commissioning and service delivery offered by the transition of commissioning responsibility for Health Visiting and the Family Nurse Partnership (FNP) to the Local Authority in October 2015. All options for integration are being considered as part of this Review.			

Exempt information:

Appendix 1 is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial affairs of a particular person (including the authority holding that information) and having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it is commercially sensitive and may jeopardise contract negotiations.

Recommendation(s):

- 1. Approve** the extension of the Public Health contract detailed in **exempt Appendix 1** for 1 year, at a cost not exceeding its current contract value;
- 2** Approve dispensation from sections 5.1.1 and 5.1.2 of the Council's Contract Procedure Rules, in accordance with section 3.29 of the Council's Financial Regulations, in respect of the Public Health contract indicated in **exempt Appendix 1**. The Chief Finance Officer has been consulted on and agrees to this request.
- 3 Delegate** authority to the Director of Public Health in consultation with the Portfolio Holder of Adults and Health, to agree the final value and award the contract for the service listed in **exempt Appendix 1**, providing this does not exceed its current value, noting that a Delegated Decision Making Form would need to be completed to record this decision.
- 4 Delegate** authority to the Head of Quality and Efficiency to sign the final contract extension in respect of the service detailed in **exempt Appendix 1**, following approval by the Director of Public Health to the agreed contract award.
- 5 Approval** to spend the budget to support the contractual value set out in **exempt Appendix 1**. If the contractual value is over and above the current indicative value, a separate report will be presented for approval.

1 REASONS FOR RECOMMENDATIONS

- 1.1 To allow the option to integrate Public Health Nursing services (0-19) by aligning the procurement of the service to timescales of the Child Development Strategic Review (CDR) and the re-procurement of Public Health Nursing (0-5) services (Health Visiting and Family Nurse Partnership).
- 1.2 To maximize the potential for increased integration of universal / preventative and early help services. Postponing the procurement will allow an in-depth options appraisal as part of the CDR to be developed which will determine the most effective, efficient, acceptable, accessible and equitable use of resources utilising an evidenced based integrated pathway of services for pregnant women, babies, children and young people up to the age of 19.
- 1.3 To support the achievement of a consistent and seamless delivery of the Healthy Child Programme 0-19 and achieve quality outcomes for children and parents and contribute to the recommendations from the Nottingham City Joint Strategic Needs Assessment and relevant Public Health Outcomes Framework indicators.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

The Healthy Child Programme (HCP)

2.1 The HCP¹ is an evidenced-based early intervention and prevention public health programme for children and families. It sets out the recommended framework of services for children and young people aged 0 -19 years (including during pregnancy) to promote optimal health and wellbeing, prevent ill health and provide early intervention when required.

2.2 The HCP delivers universal services to all children and families, including routine screening and developmental checks. Through the programme, families in need of additional support and children who are at risk of poor outcomes can be identified and the appropriate support provided.

2.3. Health Visitors and Family Nurses (FNP) lead the implementation of the HCP (0-5) in partnership with other health and social care colleagues. Effective implementation of the HCP (0-5 years) contributes to: a range of health and wellbeing outcomes such as strong parent-child attachment and positive parenting; care that helps to keep children healthy and safe (e.g. healthy eating, prevention of certain serious communicable diseases, increased rates of breastfeeding); and readiness for school and improved learning.

2.4 In partnership, School nurses lead the implementation of the HCP (5-19 years). Effective implementation improves a range of public health outcomes including improved sexual health, reduced numbers of teenage pregnancies, healthy diet and exercise, improved educational outcomes, smoking prevention and cessation, alcohol and substance use prevention and awareness and improved emotional health and wellbeing.

Current Public Health Nursing Services and commissioning arrangements

2.5 On 1 April 2013, under the provisions of the Health and Social Care Act (2012), Nottingham City Council (NCC) became responsible for commissioning School Nursing services (including mandatory provision of the National Child Measurement Programme).

2.6 School Nursing in Nottingham is currently provided by Nottingham CityCare Partnership; the current contract expires on 31/03/2016.

2.7 School nurses provide a specialist public health service to all children and young people (aged 5 – 19 years) resident in Nottingham City or attending City schools. There are 57,200 Nottingham citizens in this age group. The nurses work with other professionals to support schools in developing health reviews at school entry and key transitions, managing pupils' wellbeing, medical and long-term conditions and needs and developing schools as health-promoting environments. School nursing is the only independent access to health and social services for children and young people.

2.8 Currently the responsibility for commissioning Health Visiting and FNP services is delegated to NHS England. This responsibility will transfer to local authorities on 1st October 2015. NCC has been a co signatory to the health visiting and FNP contract since April 2015 to support a smooth transition. The contract provides the option to extend the current contractual arrangements until March 17 when these services will be re-procured.

¹ The HCP comprises three guidance documents: HCP - pregnancy and the first 5 years of life; HCP - the 2 year review; HCP –from 5-19 years. The documents include a programme schedule of age appropriate health and development reviews.

2.9 Health visitors provide a universal service to all families, with additional targeted support to those in greatest need. Every child is entitled to the best possible start in life and health visitors play an essential role in achieving this. By working with, and supporting families during the crucial early years of a child's life, health visitors have a profound impact on the lifelong health and wellbeing of young children and their families.

2.10 FNP is an evidence-based, intensive preventive home visiting programme for vulnerable, first-time young parents that begins in early pregnancy and ends when the child reaches age two years. FNP has three aims, namely to improve pregnancy outcomes; to improve child health and development; to improve parents' economic self-sufficiency.

Child Development Strategic Review (CDR)

2.12 The CDR is being undertaken by Nottingham City Council in partnership with Nottingham City Clinical Commissioning Group (CCG) in response to the opportunity for increased integration of commissioning and service delivery offered by the transition of commissioning responsibilities for Health Visiting and the FNP to the Local Authority on the 1st October 2015.

2.13 In order to maximize the potential for increased integration, an in-depth review of existing provision for children and young people is underway and will make recommendations to inform the development of an integrated and evidence-based offer for universal and early help services and approaches that will support health, social and educational outcomes for pregnant women, babies, children and young people and their families in Nottingham within the resources available.

2.14 An options appraisal which considers the various options for integration will be completed by September 2015. A draft integrated service specification for mixed skill area teams will be developed by March 2016, ready for implementation in April 2017.

The CDR has an extensive consultation plan which includes engagement with citizens and a range of other stakeholders through a series of surveys and consultation events.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

Option 1 – Tender for school nursing services within the current timeframe so that the new contract commences 1st April 2016 - This option was rejected as it would allow insufficient time to complete the CDR and thus restrict the options for integration of 0-19 services. This would reduce the opportunities for added benefits for citizens of an integrated public health nursing service and possible enhanced efficiency savings.

Option 2 – Decommissioning of the school nursing service on expiry of the contract date was rejected as it would not be in the best interests of citizens. The only independent access to health and social services for children and young people would be lost which would have a detrimental impact on health, social and educational outcomes for children and young people in Nottingham city. In addition, the Local Authority has a statutory duty to commission the child measurement programme, which is delivered by the School Nursing service.

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 The maximum cost of the contract (one year only) is detailed in exempt Appendix 1.

4.2 The funding of the contract can be contained within the Public Health budget allocation.

4.3 Approval is given to award the contract up to its current annual cost. Any increase in contract value above that level will require further approval to be gained through the appropriate process.

4.4 Contract performance will be closely monitored to ensure the outcomes align to the City Councils framework to achieve value for money and deliver on the principles of economy, efficiency and effectiveness

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

6 SOCIAL VALUE CONSIDERATIONS

Social Value is inherent in the subject matter of this procurement, as an open access health service for citizens. However the possibility for creating additional social value (for example generating employment and training opportunities) will be considered as part of the procurement process.

7 REGARD TO THE NHS CONSTITUTION

Local authorities have a statutory duty to have regard to the NHS Constitution when exercising their public health functions under the NHS Act 2006. In making this decision relating to public health functions, we have properly considered the NHS Constitution where applicable and have taken into account how it can be applied in order to commission services to improve the health of the local community.

8 EQUALITY IMPACT ASSESSMENT (EIA)

An EIA is not needed as the report does not contain proposals for new or changing policies, services or functions, financial decisions or decisions about implementation of policies development outside the Council.

9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

9.1. Child Development Review Project Implementation Document Summary

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

10.1 Health and Social Care Act (2012)

10.2 Healthy Child Programme (2009)

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

11.1 Laura Patterson, Contract Performance Officer, Contracting and Procurement
Dawn Cafferty, Procurement Category Manager – Community, Health and

Education, Procurement Team

Andrew James, Senior Solicitor, Contracts and Commercial Team, Legal Services

Dee Fretwell, Finance Analyst, Children and Families, Strategic Finance

**EXECUTIVE BOARD - COMMISSIONING AND PROCUREMENT SUB COMMITTEE – 15 July
2015**

Subject:	Crime and Drugs Partnership Contracts 2015/16 Approval		
Corporate Director(s)/ Director(s):	Alison Michalska - Corporate Director Children and Adults Candida Brudenell - Strategic Director Early Intervention		
Portfolio Holder(s):			
Report author and contact details:	Clare Fox – CDP Strategy and Commissioning Manager 0115 8765656 clare.fox@nottinghamcity.gov.uk Christine Oliver – Head of Service (CDP) 0115 8765725 Christine.oliver@nottinghamcity.gov.uk		
Key Decision	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons:	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Total value of the decision: £59,808,448			
Wards affected: All	Date of consultation with Portfolio Holder(s): Councillor Alex Norris: 24 June 2015		
Relevant Council Plan Strategic Priority:			
Cutting unemployment by a quarter			<input type="checkbox"/>
Cut crime and anti-social behaviour			<input checked="" type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City			<input type="checkbox"/>
Your neighbourhood as clean as the City Centre			<input type="checkbox"/>
Help keep your energy bills down			<input type="checkbox"/>
Good access to public transport			<input type="checkbox"/>
Nottingham has a good mix of housing			<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs			<input type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events			<input type="checkbox"/>
Support early intervention activities			<input checked="" type="checkbox"/>
Deliver effective, value for money services to our citizens			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users): The purpose of this report is to seek delegated authority to the Strategic Director for Early Intervention for the award of contracts in 2015/16. This follows the report to the Commissioning and Procurement subcommittee in February 2015.			
Exempt information: State 'None' or complete the following. Appendices 1 and 2 to this report are exempt from publication under paragraphs 3 of Schedule 12a to the Local Government Act 1972 because it obtains information relating to commercial confidentiality and, having regard to the circumstances the public interest in maintaining the exemption outweighs the public interest in disclosing the information.			

Recommendation(s):

- 1. To delegate authority to the Strategic Director for Early Intervention to tender contracts as set out the exempt appendix 1 and 2 to secure best value for the citizens of Nottingham.**

1 REASONS FOR RECOMMENDATIONS

- 1.1 To ensure that funding received from Public Health, Police and Crime Commissioner and partner contributions is utilised to commission and contract services in the most appropriate way and in accordance with the correct legislation.
- 1.2 To allow for relevant and necessary commissioning activities to continue in order to maintain service provision for citizens and meet the identified local need.
- 1.3 To allow for commissioning and tendering activities to deliver efficiencies in subsequent years.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Authority has been granted at the Commissioning and Procurement Sub Committee in February 2015 to delegate authority to the Strategic Director for Early Intervention to approve the outcomes of tenders and award contracts to secure best value for Nottingham's Citizens (Appendix 2 table 2A).
- 2.2 Exempt Appendix 1 set out a service area where tender is proposed in 2015/16 due to a need for potential service redesign and increased efficiency. The appendix sets out the scope of the current contract values of services potentially in scope, the contract values and the requested length of contract.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Option 1. Do nothing beyond the authority granted in February 2015. This is not now considered to be the best option in delivering best value for the citizens of Nottingham.

4 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

- 4.1 The value of the contracts included in this report, including the extension periods is £59,808,448, further detail of the profile of this spend is included in the **Exempt Appendix 1**.
- 4.2 Allocation of funds as set out in Exempt Appendix 1 will allow for savings to be delivered in 2015/16 which aligns to the requirements of the Medium Term Financial Plan (MTFP).
- 4.3 Re-tendering will deliver a more cohesive service, deliver against the recommendations of the needs assessment, and contribute to delivering savings in 2015/16.
- 4.4 Commissioning of the contracts in this report will ensure value for money is being achieved for services and the requirements of the MTFP are achieved. Before the contracts are awarded a review will need to be undertaken by Commissioning to ensure that the final award value aligns with the values in the **Exempt Appendices**.

4.1 This report only seeks approval to spend non-employee expenditure.

(Author Dee Fretwell Finance Analyst 15.6.15)

5 RISK MANAGEMENT ISSUES (INCLUDING LEGAL AND PROCUREMENT IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

5.1

6 SOCIAL VALUE CONSIDERATIONS

6.1 Recommendations have been considered in line with the Public Services (Social Value) Act 2012. All services within this report aim to improve the social wellbeing of the client groups they target.

7 REGARD TO THE NHS CONSTITUTION

7.1 Local authorities have a statutory duty to have regard to the NHS Constitution when exercising their public health functions under the NHS Act 2006. In making decisions relating to public health functions we consider the NHS Constitution where appropriate and take into account how it can be applied in order to commission services to improve health and wellbeing.

8 EQUALITY IMPACT ASSESSMENT (EIA)

8.1 Equality Impact Assessments are being drafted in line with model development.

9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

9.1 None

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

10.1 EXECUTIVE BOARD - COMMISSIONING AND PROCUREMENT SUB COMMITTEE – 11 February 2015 - Approval of Crime and Drugs Partnership Funding Allocation Spend 2015/16

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

Dee Fretwell - Finance Analyst, NCC

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COMMISSIONING AND PROCUREMENT SUB-COMMITTEE 15 JULY
2015

Subject:	Re-procurement of Security Contracts		
Corporate Director(s)/ Director(s):	John Kelly, Corporate Director of Communities Andrew Errington, Director of Community Protection		
Portfolio Holder(s):	Councillor Nicola Heaton, Portfolio Holder for Community Services		
Report author and contact details:	Alex Cox Commercialisation and Contracts Manager Community Protection 101 ex 8015511		
Key Decision	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Total value of the decision: £871,743.61			
Wards affected: City Wide		Date of consultation with Portfolio Holder(s): 07/07/2015	
Relevant Council Plan Strategic Priority:			
Cutting unemployment by a quarter			<input checked="" type="checkbox"/>
Cut crime and anti-social behaviour			<input checked="" type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City			<input type="checkbox"/>
Your neighbourhood as clean as the City Centre			<input type="checkbox"/>
Help keep your energy bills down			<input type="checkbox"/>
Good access to public transport			<input type="checkbox"/>
Nottingham has a good mix of housing			<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs			<input checked="" type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events			<input type="checkbox"/>
Support early intervention activities			<input type="checkbox"/>
Deliver effective, value for money services to our citizens			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
<p>The report invites the Sub-Committee to consider approval of a tender process for the Static Guarding and Key holding & Mobile Security services, with an option to extend this tender to other service areas who provide security services across the authority; delegating the authority to award to Director of Community Protection, Andrew Errington. If approved, the contract will run until March 2017 to coincide with two existing contracts.</p> <p>The detail of current spend is contained in exempt appendix. This appendix is exempt from publication under paragraph three of Schedule 12A to the Local Government Act 1972 because it contains information relating to "any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or</p>			

disposal of property or the supply of goods or services.” and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is not in the public interest to disclose this information because it discloses how much money we are likely to be seeking to save from named services/contracts before the recommended procurement process commences.

Exempt information:

State ‘None’ or complete the following.

An appendix to the report is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to commercial confidentially operational and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Recommendation(s):

1 To approve tendering for the Nottingham City Council Security contract as set out in the appendix,

2 To delegate authority to the Corporate Director for Communities and Director of Community Protection to complete the procurement process and the award of the contracts in accordance with Delegation 127 of the Councils Scheme of Delegation.

1 REASONS FOR RECOMMENDATIONS

The current contracts terminated on the 31 March 2015 and a monthly rolling contract is currently in place. Further delay in approval to tender could result in operational difficulties in respect of continued compliant service provision. To maintain the critical service of maintaining citizen, property and employee security across the City, it is recommended that approval for the procurement process be given. Continuation of these services and transparency of the contracting process are paramount.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

Nottingham City Council requires a Security services provider to deliver security functions across the City including:

- Static guarding for high risk/high profile Council properties including Loxley House, Eastcroft Depot, Wollaton Hall, The Council House, Central Library and Contact Centre.
- Mobile Security patrols and Key holding Service for over 100 City Council premises including Schools & Academies.
- Ad hoc security guarding for properties within the commercial and operational portfolio to meet unplanned requirements including break-ins and lead theft, fire and refurbishment works.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

The main alternatives are to

- (a) bring the contract in house; or
- (b) to do nothing and allow the existing contracts to terminate resulting in no Corporate Security provision for NCC Properties within the City.

Option (a) was considered as part of a review and discounted. To bring the work arising from the Static Guarding and Key holding in-house would require significant investment in specialist management resources in this field in order to manage a 24 hour, 365 day a year service and to manage the inward TUPE transfer arising. In order to demonstrate value for money in bringing the services in house it is likely that there would be real pressures on operating costs to match the charges of a competitive external provider which may have more streamlined costs bases than the Council. Nottingham City Council doesn't have the infrastructure to manage a security company nor the technical expertise and technology to redesign the services.

4 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

The services to be included in the procurement exercise are funded from recurring budgets within the Medium Term Financial Plan. The exercise is designed to deliver value for money from these services, benefiting the General Fund.

5 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

There are a number of risk management issues which will be addressed by awarding these contracts and ensuring that the Static Guarding & Keyholding /Mobile Patrol Services continue to be carried out for the benefit of our tenants, residents and visitors of the City.

Without the range of static guarding, key holding & mobile security patrols for over 120 City Council properties security services in place there would be a risk to the safety and security of City Council assets. In addition, the absence of a corporate contract could increase the risk of duplicate arrangements being put into place which may have variable quality standards and cost consequences

6 SOCIAL VALUE CONSIDERATIONS

The procurement tender exercise will include the Council's Employment Hub's terms and conditions which encourages suppliers to offer local jobs and training opportunities and tender responses will be evaluated and scored on their merit.

The services will provide added value to Council policies including a safer and cleaner Nottingham.

7 REGARD TO THE NHS CONSTITUTION

N/A

8 EQUALITY IMPACT ASSESSMENT (EIA)

Has the equality impact been assessed?

(a) not needed (report does not contain proposals for new changing policies, services or functions, financial decisions or decisions about implementation of policies development outside the Council)

(b) No

(c) Yes – Equality Impact Assessment attached

Due regard should be given to the equality implications identified in any attached EIA.

9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

None

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

None

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

Paul Ritchie - Category Manager, Corporate and Professional Services
(0115 8764194)

Sarah Boylan - Principal Asset and Performance Officer/Architect
(0115 8763044)

Sarah O'Bradaigh – Senior Solicitor
(0115 8764380)

Georgina Lewis - Finance Analyst
(0115 8764227)

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